

REGISTERED COMPANY NUMBER: 5564879 (ENGLAND AND WALES)
REGISTERED CHARITY NUMBER: 1116687

REPORT OF THE TRUSTEES AND

UNAUDITED FINANCIAL STATEMENTS for the year ended 31 December 2020

FOR

CPRE NORTHAMPTONSHIRE

CPRE NORTHAMPTONSHIRE

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for the year ended 31 December 2020**

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CPRE NORTHAMPTONSHIRE

REPORT OF THE TRUSTEES

for the year ended 31 December 2020

The Trustees, who are also directors of the Charity for the purposes of the Companies Act 2006, present their report and the financial statements of the Charity for the year ended 31 December 2020. The Trustees have adopted the provisions of the Statement of Recommended Practice 'Accounting and Reporting by Charities' (FRS 102).

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number: 5564879 Registered Charity number: 1116687

Registered Office: 2 Stone Cottages, Newlands, Brixworth, Northampton, NN6 9DN

Trustees:

J A Day	P T S Parsons - appointed 13 January 2020
Sir Paul Hayter	A J Powles - appointed 1 July 2020
P J Hopkins	P M Aiers, M F Miller - appointed 29 March 2021
R J L Jones	W Heelan - appointed 11 January 2021, resigned 6 April 2021
A J Mayes	Dr S M Gaskell - resigned 15 May 2020
B K Skittrall	D L Edsall - resigned 16 November 2020

Company Secretary: R J L Jones

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document: The Charity is controlled by its governing document and constitutes a company limited by guarantee, as defined by the Companies Act 2006.

The Company was incorporated on 15 September 2005 and the liability of each member, in the case of the Company being wound up, is limited to £1. The Company was formed to take over the activities of the previously unincorporated charity, The Council for the Protection of Rural England (Northamptonshire Branch) Charity Number 214533. It changed its name from The Northamptonshire Branch of the Campaign to Protect Rural England to CPRE Northamptonshire on 16 October 2017.

Recruitment and appointment of new trustees: To enhance the potential pool of trustees the Charity advertises in its thrice yearly newsletter, on its website, through Reach (a charitable organisation that seeks to match the skills of volunteers to voluntary organisations) and through similar local volunteer-finding organisations. In the event of particular skills being lost through retirement, individuals are approached to offer themselves for election as trustees.

Induction and training of new trustees: The Company Secretary advises new trustees about their duties as trustees. Whenever possible, every person appointed will work alongside the retiring trustee to familiarise him/herself with the duties required and the range of work undertaken by the Charity.

Organisational structure: The directors of the Company are also charity trustees for the purposes of charity law. Under the Memorandum and Articles the directors are known as the Executive Committee and are elected to serve for a period of one year at the end of which they must offer themselves for re-election at the Annual General Meeting.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Related parties: The Charity is the Northamptonshire branch of the national charity, The Campaign to Protect Rural England (Charity Number 1089685).

Risk management: The Trustees have a duty to identify and continually review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. Internal risks are minimised by the maintenance of procedures for the authorisation of all transactions and projects.

A forward plan is in place and is reviewed every year by the Executive Committee and updated as circumstances change. It is in operation to give direction to the Charity going forward. The plan identifies campaigning strategies and projects and efforts to maximise membership.

OBJECTIVES AND ACTIVITIES

Objectives and aims: The Charity campaigns for the protection of the countryside and for sustainable development. The Executive Committee seeks to ensure that these objectives are reflected in its activities. The Charity's objectives and principal activities include ensuring that all development proposals in Northamptonshire meet the following criteria:

- proposals are not harmful to the environment
- the countryside is protected while towns are revived and regenerated to make them more attractive places to live
- there is reliable and affordable public transport with realistic alternatives to new roads
- democracy is put back into planning so that the voice of local communities is heard by local planners
- adequate infrastructure is provided in advance of all new developments

Within the constraints of Covid-19, the activities for the year continued to focus on campaigning to achieve the above aims and on inevitably limited fundraising so that the future of the Charity is on a sound basis. The strategies employed by the Charity to achieve this include the following:

- regular publication of the members' newsletter
- maintaining and developing an informative website at www.cprenorthants.org.uk
- arranging workshops for parish councils on planning issues
- presentation of design awards to recognise contemporary developments that have added to the quality of the environment and to our enjoyment of it
- presentation of community awards to recognise outstanding community projects
- encouraging local communities to combat the scourge of litter

The Executive Committee seeks to make the Charity more relevant to changes in planning regulations and modern culture. Members are asked to give their views and, where appropriate, these are incorporated into the forward plan. Volunteers represent an important resource and make a significant contribution to the work of the Charity. The contribution of the Technical Secretaries Group is particularly valuable.

OBJECTIVES AND ACTIVITIES (continued)

Public benefit: The Trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit. They have referred to the Charity Commission's guidance on public benefit when reviewing the aims and objectives and in planning future activities. In particular the Trustees consider how planned activities will contribute to the aims and objectives they have set. The Trustees ensure that these activities are carried out for the public benefit by delivering services that are valued by the people they support and assist those with responsibility in the sector to develop and adopt best practice, thereby promoting a transparent and efficiently managed charity that engenders public confidence and trust.

ACHIEVEMENTS AND PERFORMANCE

Our overriding objective remains the protection of our countryside and its ongoing prosperity. Our main focus is planning and our Technical Secretaries continue to work hard in their scrutiny of individual planning applications and other more far-reaching proposals affecting the County's infrastructure. Through our planning roadshows we endeavour to help parish councils learn more about the planning process. Every two years we seek through our design awards to encourage development that enhances the rural environment. In alternate years through our community awards we recognise the often quite outstanding efforts of rural communities and organisations to protect and improve the quality of rural life. We publish three newsletters each year to keep members informed of current issues, local and national, and of our approach to them. We encourage town and parish councils and other interested organisations to become involved in litter clearing, awarding cash prizes to the most successful and imaginative. The coronavirus pandemic has made impossible the fundraising events we usually hold to raise our profile and to meet the cost of the various activities described above. We hope that, as life returns to normal, we will be able to resume the face-to-face contact on which fundraising events depend.

FINANCIAL REVIEW

Review of the year: Having for several years failed to achieve a surplus on Unrestricted Funds, we began 2020 with concerns about our ongoing financial position but with some room for manoeuvre. The advent of Covid-19 changed all that. As its effects gradually unfolded, fundraising events became impossible. Without that source of income and despite recourse to the Coronavirus Job Retention Scheme, we could no longer afford to retain our sole paid employee without some change to the terms on which she was employed. Failure to reach agreement on that change led ultimately to our reluctant decision to make the position of Branch Development and Education Manager redundant. We ended the year with a deficit of £10,697 on Unrestricted Funds. We are however confident that we have taken the steps necessary to ensure the Charity's financial viability for the foreseeable future.

Reserves policy: The financial position of the Charity is regularly reviewed by the Executive Committee with the aim of holding unrestricted funds equivalent to approximately nine months of expenditure.

ON BEHALF OF THE BOARD:

Paul T S Parsons, Chairman
24 May 2021

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CPRE NORTHAMPTONSHIRE
for the year ended 31 December 2020**

I report on the unaudited accounts of the Charity for the year ended 31 December 2020 set out on pages 5 to 9.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND THE INDEPENDENT EXAMINER

The Trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the Charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with methods and principles of the Statement of Recommended Accounting Practice and Reporting by Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D H KELLAND FCA
Independent Examiner
MEADOWS & CO Limited, Chartered Accountants
Headlands House, 1 Kings Court, Kettering Parkway, Kettering

24 May 2021

CPRE NORTHAMPTONSHIRE

**STATEMENT OF FINANCIAL ACTIVITIES (incorporating the Income and Expenditure Account)
for the year ended 31 December 2020**

	Note	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
INCOMING RESOURCES					
Voluntary Income	2	9,966	-	9,966	11,054
Incoming Resources from:					
- Donations towards Charitable Activities	9	-	2,000	2,000	12,000
- Activities for Generating Funds	3	461	-	461	8,180
- Investment Income	4	18	-	18	42
Total Incoming Resources		10,445	2,000	12,445	31,276
RESOURCES EXPENDED					
Costs of Generating Voluntary Income	5	21,142	500	21,642	24,713
Cost of Charitable Activities	9	-	1,500	1,500	5,618
		21,142	2,000	23,142	30,331
NET INCOMING RESOURCES		(10,697)	-	(10,697)	945
Total Funds brought forward		16,885	10,000	26,885	25,940
TOTAL FUNDS CARRIED FORWARD	9	6,188	10,000	16,188	26,885

BALANCE SHEET as at 31 December 2020

	Note	2020 £	2019 £
CURRENT ASSETS			
Debtors: amounts due within one year	7	487	472
Cash at Bank		15,737	26,998
		<u>16,224</u>	<u>27,470</u>
CURRENT LIABILITIES			
Creditors	8	36	585
NET CURRENT ASSETS		<u>16,188</u>	<u>26,885</u>
FUNDS			
Unrestricted Funds	9	6,188	16,885
Restricted Funds	9	10,000	10,000
		<u>16,188</u>	<u>26,885</u>

For the year ending 31 December 2020 the Charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Members' responsibilities:

- (i) The members have not required the Charity to obtain an audit of its financial statements for the year in question in accordance with section 476;
- (ii) The members acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the Trustees on 24 May 2021 and are signed on their behalf by:

Paul T S Parsons - Chairman
24 May 2021

CPRE NORTHAMPTONSHIRE

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2020

1 GENERAL INFORMATION

The Charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Ivydene, 2 Stone Cottages, Newlands, Brixworth, Northampton, NN6 9DN.

STATEMENT OF COMPLIANCE

The Charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and the Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and the Republic of Ireland (FRS 102), the Companies Act 2006 and UK Generally Accepted Accounting Practice.

ACCOUNTING POLICIES

Basis of Preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling which is the entity's functional currency.

Disclosure Exemptions

The entity satisfies the criteria for being a qualifying entity as defined in FRS 102. As such advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the Charity.
- (b) Disclosures in respect of financial instruments have not been presented.

Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

The following specific policy is applied to particular categories of income:

- Income from donations is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The Charity is exempt from corporation tax on its charitable activities.

CPRE NORTHAMPTONSHIRE**NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2020****1 ACCOUNTING POLICIES continued****Fund Accounting**

Unrestricted funds can be used in accordance with the objects of the Charity at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for specific restricted purposes.

2 VOLUNTARY INCOME

	2020	2019
	£	£
Subscriptions	9,600	9,784
Donations	366	1,270
	<u>9,966</u>	<u>11,054</u>

3 ACTIVITIES FOR GENERATING FUNDS

Events and 50/50 draw	443	8,010
Sales of Icons of Northamptonshire	18	170
	<u>461</u>	<u>8,180</u>

4 INVESTMENT INCOME

Bank Interest	<u>18</u>	<u>42</u>
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5 COSTS OF GENERATING VOLUNTARY INCOME

Staff costs	14,522	18,601
Redundancy payment	8,500	-
Coronavirus Job Retention Scheme	(5,704)	-
Travel expenses	461	1,449
Office costs	54	347
Postage & telephone	312	448
Website costs	382	382
Email communications service	216	216
Insurance	264	259
AGM expenses	250	168
Sundry expenses	272	129
Publications	2,185	2,109
Planning roadshows	(72)	183
Purchase of iPad	-	422
	<u>21,642</u>	<u>24,713</u>

Staff costs include £500 (2019 £1,382) of restricted expenditure.

CPRE NORTHAMPTONSHIRE

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2020

6 TRUSTEES' REMUNERATION AND BENEFITS

There were no Trustees' remuneration or benefits paid for the year.

7 DEBTORS: AMOUNTS DUE WITHIN ONE YEAR

	2020 £	2019 £
Debtors	-	-
Prepayments	487	472
	<u>487</u>	<u>472</u>

8 CREDITORS: AMOUNTS DUE WITHIN ONE YEAR

Creditors	-	585
Accrued expenses	36	-
	<u>36</u>	<u>585</u>

9 MOVEMENT IN FUNDS

	At 1.1.20		Net expenditure	At 31.12.20
Unrestricted funds				
General fund	<u>16,885</u>		<u>10,661</u>	<u>6,224</u>
	At 1.1.20	Income	Expenditure	At 31.12.20
Restricted Funds				
Village Awards competition	5,000	-	-	5,000
Litter competitions	5,000	2,000	2,000	5,000
	<u>10,000</u>	<u>2,000</u>	<u>2,000</u>	<u>10,000</u>

Funds relating to the Village Awards competition have been carried forward due to the postponement of 2020's competition to 2022.